



Child Safeguarding Risk Assessment
St. Louis Girls' School
Park Road
Monaghan

Written Assessment of Risk of St. Louis Girls' School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of St. Louis GNS.

1. List of school activities

- Daily arrival (from 8.35am onwards) and dismissal of pupils (2.30/2.40 pm with supervision until 3pm)
- Recreation breaks for pupils (10.45-11.05, 11.10-11.30 am and 12.25-12.45, 12.50-1.10 pm)
- Classroom teaching
- Small group and one-to-one teaching (particularly in the SEN setting)
- Outdoor teaching activities (Daily Mile, nature walks, maths trails etc.)
- Online Teaching
- Sporting Activities
- Swimming Lessons in the Coral Leisure Centre
- After School sporting activities (Gaelic & Soccer Training, Basketball Lessons)
- Annual Sports Day
- Local school outings (Visits to the Monaghan Museum, Library, Garage Theatre, Garda Station, cinema, Secondary Schools etc.)
- Annual School Tours (different venue for each class level)
- One-to-one counselling/mentoring (ISPCC, Tusla)
- Use of toilet areas in schools (Toilet areas are used for changing purposes also)

- Fundraising events involving pupils (Cake Sale & Sponsored Walk)
- Use of off-site facilities for school activities (e.g St. Mary's Boys' N.S., Urbleshanny N.S. & Combilift Global Headquarters for a Shared Education Project.).
- School transport arrangements
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required,
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in Child Protection matters
- Use of external personnel to supplement curriculum (e.g. Junior Achievement/ Enterprise facilitators)
- Use of external personnel to support sports and other extra-curricular activities (Irish Dancing, gymnastics, Jungle Body, GAA and FAI coaching)
- Care of pupils with specific vulnerabilities/ needs such as:
 - Pupils from ethnic minorities/migrants
 - Pupils living in Direct Provision Accommodation (St. Patrick's)
 - Members of the Traveller community (settled travellers and those on the Gortakeegan Halting Site)
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on CPNS
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school (First Communion & Confirmation practices & ceremonies, choir practices & events)
- Use of Information and Communication Technology by pupils in school (laptops, ipads, PC's, digital cameras etc.)
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations (e.g. PDST courses, fitness classes etc.)
- After school use of premises by school staff : Homework Club,

Be Active Club, Guitar Club.

2. The school has identified the following risk of harm in respect of its activities -

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of harm not being reported properly and promptly by substitute teachers
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by an external sports coach, facilitator, volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons, off-site activities etc.
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones, ipads and other devices while at school.
- Risk of harm to children during online lessons.
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situations
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement (including the Risk Assessment)* and an updated copy if /when amendments are made following a review.
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all

registered teaching staff are required to adhere to the *Children First Act 2015*

- Substitute Teachers will be provided with a Welcome Pack outlining where to access the school's CP procedures and information.
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and Safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a Code of Behaviour for pupils
- The school has in place an ICT Acceptable Use Policy in respect of usage of ICT by pupils both in school and at home during distance learning.
- The school has in place a mobile phone policy in respect of usage of mobile phones by pupils
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external sports coaches/ external persons to supplement delivery of the curriculum

- The school has in place a policy and clear procedures for one-to-one teaching/counselling activities
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school